

**THE RANCHO TEHAMA ASSOCIATION'S (RTA)
BOARD OF DIRECTORS' RESOLUTION
REGARDING INSPECTOR OR INSPECTORS OF ELECTION PROCEDURES**

The following actions were taken by unanimous consent of the Board. The Board finds and resolves:

Whereas: The Inspector or Inspectors of Election will assist the Board in conducting the balloting process for all Association ballots and elections,

Now therefore be it resolved that: The RTA adopts the attached "INSPECTOR OR INSPECTORS OF ELECTION PROCEDURES", subject to amendment by the Board of Directors from time to time, and

Be it further resolved that: These procedures shall become effective immediately after adoption.

I certify that:

I am the duly qualified and acting Secretary of Rancho Tehama Association, a California non-profit mutual benefit corporation. The foregoing is a true copy of a resolution duly adopted by the Board of Directors of the Association by the unanimous written consent of the board and entered into the minutes of such meeting in the minute book for the Association. The Resolution is in conformity with the Articles of Incorporation and Bylaws of the Association and has never been modified or repealed and is now in full force and effect.

Date April 28, 2008

Sheri J. Schultz
(Sign Name)

Sheri J. Schultz
(Print Name) Secretary, Director
The Rancho Tehama Association

INSPECTOR OR INSPECTORS OF ELECTION PROCEDURES

INSPECTOR OR INSPECTORS OF ELECTION DUTIES:

Inspector or Inspectors of Election shall perform all of the following duties:

(a) Determine the number of Members eligible to vote from the Accounts Receivable Books at the Association Office. Members eligible to vote will be:

(1) Property Owners with all assessments paid through the first quarter of the current year or with current payment plans on file at the Association Office on March 31.

(2) The Independent Inspector shall inform the election committee as to the total number of eligible Members by April 30 / May 16.

(3) Inspectors shall have the assembled election material from the election committee by June 10, 2008 to allow for the labeling and mailing of ballots on June 13.

(b) Accept sealed written ballots from Members received by the end of business on July 31st.

(c) Maintain custody of the sealed, written ballots.

(d) Hear and determine all challenges and questions in any way arising out of or in connection with the election of members to vote.

(e) Count and tabulate all votes at the annual Membership Meeting on the first Saturday in August.

(f) Determine and inform the Board of Directors the results of the election at the Annual Membership Meeting.

INSPECTOR OR INSPECTORS OF ELECTION MODE OF OPERATION:

The Inspector or Inspectors of election shall perform his or her duties impartially, in good faith, to the best of his or her ability, and as expeditiously as is practical.

If there are three (3) Inspectors of Election, the decision or act of a majority of Inspectors shall prevail.

Any report made by the Inspector or Inspectors of Election is considered evidence of the facts stated in the report.

All votes shall be counted and tabulated by the Inspector or Inspectors of Election in public at a proper meeting of the board of Directors or Members.

Any candidate or member of the Association may witness the counting and tabulation of the votes.

No person, including a member of the Association or employee of a management company, shall open or count

any written ballots prior to the time and place at which the written ballots are counted and tabulated.

The results of the election shall be promptly reported to the Board of Directors of the Association and shall be

recorded in the minutes of the next meeting of the Board of Directors and shall be available for a review by the Association.

Within fifteen (15) days after the election, the Board shall publicize the results of the election in a communication directed to all members.

The sealed written ballots at all times shall be in the custody of the Inspector or Inspectors of Election or a person designated by the Inspector or Inspectors of Election for the time allowed by Section 7527 of the California Code of Regulations.

After the time for challenging the election has expired, at which time custody will be transferred to the association.

The association will then store the ballots in a secure place for no less than one (1) year after the date of the election.

The candidates receiving the highest number of votes shall be elected as Directors and shall take office immediately following the election.

In the event there is a tie vote, the tie shall be broken by lot. The tie-breaking draw shall be conducted by the Inspector or Inspectors of Election.

In the event of a recount or other challenge to the election process, the Association shall, upon written request, make the written ballots available for inspection and review by Association members or their representatives.

Such recounting shall be conducted by the Inspector or Inspectors of Election in a manner that shall preserve the confidentiality of the vote.

All balloting material is to be printed in both English and Spanish for the convenience of all members.

This procedure shall be subject to the provisions of the California Election Law.