

**THE RANCHO TEHAMA ASSOCIATION
BOARD of DIRECTORS REGULAR MEETING ORDER OF
BUSINESS/AGENDA**

Saturday August 20, 2011

Time: 10:00 AM

Rancho Tehama Recreation Hall

Call to Order:

Quorum Present:

Opening Ceremonies: Welcome/Pledge the Flag.

Opening Business:

Announcements: Safety Committee

Reports:

Open Forum:

Adopt Minutes of Previous Meeting: July 9, 2011

Break

New Business:

- Discuss 2012 Budget
- Discuss Bay Alarm Bid for camera system at the barn
- Discuss new separate line item for Old Time Fire Fighters and Bills
- Discuss Independent Auditor for Association Financial Records
- Discuss landscaping at Association Office
- Discuss upgrade of Fawn Meadows Ballpark
- Discuss restoring Fawn Meadows Restrooms
- Discuss Pistol Point
- Discuss cover shelter for School Bus Stops
- Discuss horse/ bike area at the Airport
- Discuss ATV Playground at the back of Rancho Tehama
- Discuss establishing Association Committees
- Discuss upgrading the Beach Park

Adjourn to Executive Session

The Rancho Tehama Association (RTA) Board of Directors Meeting Minutes

Saturday, August 20, 2011

The meeting was called to order at 10:05 p.m. Quorum: Roy Johnson, Tom Gano, Ruth Haskell, Juan Caravez and Bill Westin. The Pledge to the Flag followed.

Opening Business: Safety Committee: Committee members are Bill Massey, Darren Olyear, Dan Ryan, Roy Johnson; the committee is aware of the problems with the Humboldt Bridge and agrees it does need fixed as well as the slide area.

Announcements: : Juan Caravez said his Lawyer advised that he announce in open forum a terrorist threat was made to him by Bill Westin . He stated the manager refused to add the item to agenda. He stated that On 8/11/11 Bill Westin made a terrorist threat by yelling and putting his face into my face. Ruth Haskell also wanted to make an announcement that the Association had held interviews the day before and didn't notify her or Juan Caravez. She feels that Bill Westin is a "loose cannon". Roy Johnson answered that the interviews were between the manager, maintenance supervisor and Bill Westin, who is ahead of the maintenance department. He stated that he had contacted the Lawyer and was told it was ok to have the interviews without notifying all board members but that as a courtesy he should have. He apologized for not notifying them. The Lawyer also said not to put the allegation of the terrorist threat on the agenda for open meeting; that's why its not there, not because the Manger refused. Roy Johnson made a comment that he is in consent contact with the Lawyer to make sure everything is done legally. Ruth Haskell complained that no job descriptions have been made, and employees are doing whatever they want. Roy Johnson responded by telling Ruth the Job Descriptions have been made and are on the executive agenda. He stated that the employees are working under his authority and only doing what they are told. A member then questioned what the terrorist threat was specifically, she feels that there is dissension, and is willing to have a meeting with the community. Roy Johnson said that threats were made on both sides. A representative from Westec was invited to speak on the bridge, but was asked to leave, upon Juan Caravez and Ruth Haskell's request. At that point there was a lot of yelling back and fourth. Juan added that Bill got into his face. Juan Caravez and Ruth Haskell left the meeting after requesting a non-member to leave who would not. Johnson said the lawyer stated the non-member can stay but not speak. Bill Westin then spoke and said the story is basically correct, but I did apologize twice to Juan. He stated Juan is creating a division between the board and Hispanic community. Carrie (Manager) did not refuse to put the item on the agenda, it on the executive agenda. It was announced that vegetables from the community garden are in the kitchen available for everyone.

Reports: Managers Report: Tom Gano announced that the Manager apologized for not being there, she already had a prior engagement before the meeting was scheduled. Tom read a report presented from the manager (attached). While Tom Gano was reading the report Juan Caravez interrupted and asked for Tom Gano to step down and have an investigation of financials. Gano continued to read the report. Treasurer report: Tom Gano offered handouts including bill register where corrections were made to the OTFF new line item. He explained due to Haney's accounting system everything shows up twice, once for monies owed and once for monies paid. Hignell initially forgot to set up the separate line item and the amount for the OTFF was included in contingency fund. It is planned to set up a meeting with Haney to better understand the reports. Tom Gano also reported to the audience that he his not a part of OTFF or the Airport Committee. He has been invited and attended meetings of the clubs. Tom Gano stated that he refused to step down until the courts have said he has done something wrong.

Open Forum: Humboldt Bridge: A member stated that she had called the Association, and School to find out more information why the buses wouldn't go over the bridge. She called public works who said on May 26, 2011 the Association was sent a letter stating buses, fire trucks, and heavy equipment could not go over the bridge. She was told the Association invited the county out for help then refused to work on the bridge any further. She wanted to know what the Board plans to do with the current situation of the Humboldt Bridge. Roy Johnson responded stating that there were resolutions made to stop the bridge, a new resolution would need to be made to rescind the previous resolution. He plans to contact the school district Monday in regards to notifying the parents that the school buses will no longer go over the Humboldt Bridge. Bill Massey for Old Time Fire Fighters: Wanted to make everyone is aware that the OTFF is the main source of fire protection due to the understaffing of Station 13. The OTFF currently has two engines on the other side of the bridge, and one on the other side of slide area. They are concerned and are doing what they can with the equipment they have. Ruth Haskell stated that there is an engineer she had come out to look at the bridge. She is waiting for him to resend the paperwork with the cost and what needs to be done on the bridge. Roy Johnson has a meeting with Mr. Williams and Mr. Antone on the 29th and is hoping they will attend the meeting on the 30th. He said he wants to negotiate with the county a one way bridge with a walkway. He then took polls of the audience on those in favor of fixing the bridge; most all hands were raised in favor of fixing the bridge. A member asked Caravez and Haskell if they have the information they have been waiting on to move on with the bridge. They said they have everything they need except the cost from their expert. A member questioned where the money came from to upgrade Fawn Meadow. Roy Johnson answered the \$20,000. in the budget for the common properties.

Motion to adopt Minutes from 7-9-11 : motion to accepted the minutes as written: Westin-Motion (seconded and passed)

New Business: Items below were discussed by the board, no votes were taken.

- Discussed 2012 Budget
- Discussed Bay Alarm Bid for camera system at the barn
- Discussed new separate line item for Old Time Fire Fighters and Bills
- Discussed Independent Auditor for Association Financial Records
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- Discussed upgrade of Fawn Meadows Ballpark
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- Discussed upgrading the Beach Park
- Discussed establishing Association Committees

There being no further business, the Board adjourned to executive session at 12:10 pm

In executive session the Board:

- Voted on two employees status
- Denied members request for PO Box refund



Carrie Lee CMCA

Date: 8/31/11

Date Approved: 8/30/11

Date Corrected: _____