

THE RANCHO TEHAMA ASSOCIATION
BOARD of DIRECTORS REGULAR MEETING ORDER OF BUSINESS/AGENDA

Saturday September 25, 2010

Time: 1:00 P.M.

Rancho Tehama Recreation Hall

Call to Order:

Quorum Present:

Opening Ceremonies: Welcome/Pledge the Flag.

Opening Business:

Adoption of Agenda:

Guest:

Announcements: Open Board Meeting Schedule

Open Forum:

Break

Adopt Minutes of Previous Meeting: August 14, 2010

Reserve Fund Transfers: Tom Gano

Management Company Report: Hignell

Financial Report: Hignell

Liens to Record: Hignell

--Vote to authorize recording of Notice of Delinquent Assessments.

Old Business:

- Elect Officer for Secretary
- Updates on the Humboldt Bridge project
- Discuss Resolutions 10-01 (Water Use) and 10-03 (Renter Notification)
- Vote on whether to set up a meeting for member input and continue with the proposed CCR'S changes
- Discuss whether Hignell or an independent inspector should run the USDA (Humboldt Bridge) Loan election

New Business:

- Discuss and Vote on whether to change current collection procedures
- Discuss and Vote to start Safety and Budget Committees
- Discuss and Vote to review alternatives to current Management Company and Attorney
- Discuss and Vote to purchase a new computer for the Secretary Officer
- Vote on whether to pay for Master Gardener Volunteer Application of \$150.00

Executive Session

Review all Records, accounts in Allied, Management Contracts

Personnel Matters

Discuss members request on property and account issues

Review and discuss information from Hignell on the Humboldt Bridge

The Rancho Tehama Association (RTA) Board of Directors Meeting Minutes

Saturday, September 25, 2010

The meeting was called to order at 9:05 a.m. Quorum: Ruth Haskell, Juan Caravez, Tom Gano, Roy Johnson, Samuel Eger Guests: Managers Gary Taylor and Chuck Prehoda of Hignell. The Pledge to the Flag followed.

Announcements: Ruth Haskell announced the upcoming Open Board Meetings to be held on 10/16/10 at 1:00pm, 11/20/10 at 1:00pm, and 12/11/10 at 1:00pm.

The Agenda was adopted as published. (Eger-motion seconded and passed).

Open Forum: 1) A Member inquired if they would be allowed to keep a pet pig. 2) A member questioned where the pictures from the Rec. Hall are, and if they are going to be put back up. 3) A complaint was made of speeding and loud music from cars traveling down Charles Drive. 4) A member questioned whether a director was getting paid to attend the meetings.

The Minutes were adopted. (Eger-Motion seconded and passed).

The Treasurer presented: Reserve Transfers 8/30/10 \$453.75 to Robertson Erickson Civil Engineers, 9/14/10 \$960.00 to CA Regional Water Quality Control Board, 9/14/10 \$5734.50: \$2,067.00 to Westech Co and \$3,667.50 to Robertson Erickson Civil Engineers (not paid yet).

Management Company Report: Updated on the progress of the Humboldt Bridge Project. Ballots are starting to come in and things are progressing. The ballots will be read at the October 16, 2010 Board Meeting. They are hoping to start building next July. The construction of the Bridge should take approximately two months to complete. A bypass will be in place for traffic to pass through during construction. The Association is still working on getting easements from property owners. Flags are up showing where the easements would be. The Associations assets will not be mortgaged and Hignell will look into Insurance for the Bridge.

Financial Report: Financials are available at the office per members' request.

Liens to Record: 10 Liens were voted on by the Board; 10-4789, 10-4772, 10-4771, 10-14770, 10-14769, 10-14768, 10-14767, 10-14763, 10-14766, 10-14765.

Unfinished Business:

- **Voted Roy Johnson for Secretary:** (Eger Motioned, seconded and passed; Roy Johnson stepped down as Director at Large)
- **Voted to set two meetings on the proposed CCR's with dates to be determined by the Board:** (Johnson Motioned, seconded and passed)

New Business:

- **Voted to table discussion to change current collection procedures.** (Gano Motioned, seconded and passed)
- **Voted to establish a Safety and Emergency Committee of 5 members being 1 from the Maintenance Crew, 1 from the Old Timers, 1 from the Airport Committee, 1 from Ducor Telephone Company and 1 member at large; with Roy Johnson to be the Chair person.** (Gano Motioned, seconded and passed)
- **Voted to pay for Master Gardener Volunteer Application of \$150.00.** (Johnson Motioned, seconded and passed)

There being no further business, the Board adjourned to executive session at 3:44pm.

In executive session the Board:

- Hearing with a member
- Personnel issues
- Delinquencies/ payment of assessments
- A contract



Carrie Lee, Administrative Assistant

Date Approved: 10/9/10

Date: 10/11/10

Date Corrected: _____