

**THE RANCHO TEHAMA ASSOCIATION
BOARD of DIRECTORS REGULAR MEETING ORDER OF
BUSINESS/AGENDA**

Wednesday July 21, 2010

Time: 2:00 P.M.

Rancho Tehama Recreation Hall

Call to Order:

Quorum Present:

Opening Ceremonies: Welcome/Pledge the Flag.

Opening Business:

Adoption of Agenda:

Guest: Officer Ryan

Announcements:

Open Forum:

Break

Adopt Minutes of Previous Meeting: June 15, 2010 Regular Open Meeting

Reserve Fund Transfers – Tom Gano

Management Company Report: Hignell

Financial Report: Hignell

Liens to Record: Hignell

--Vote to authorize recording of Notice of Delinquent Assessments.

Old Business:

- Vote on Resolutions 10-01 (Water Use) and 10-03 (Renter Notification)

New Business:

- Vote on money for Deputy Ryan's Dog Training
- Vote on Contract for Transfer Station

Executive Session

Member Letters regarding their assesments

Notices of Delinquencies

Personnel

**THE RANCHO TEHAMA ASSOCIATION
BOARD of DIRECTORS OPEN MEETING
Wednesday July 21, 2010 Time: 2:00 P.M.
Rancho Tehama Recreation Hall**

Call to Order: 2:00 p.m. **Quorum Present:** Bill Westin, Tom Gano, Janice Menzies, Juan Caravez and Sam Eger

Present from Hignell: Chuck Prehoda and Gary Taylor

Opening Ceremonies: Welcome/Pledge the Flag – Tom Gano

Adoption of Agenda: A motion was made and seconded to adopt the agenda. It passed with a vote of the Board.

Opening Business:

Guest: Officer Ryan – He said there is a new dog available which he has just picked up. He had to have a discussion with the new administration to keep the dog in Rancho Tehama. They wanted to send the dog to a different part of the County. The sheriff's department pays for the dog, but Officer Ryan needs money to get the dog trained. He has gathered over half the money needed. Ducor donated some money. He needs an additional \$1,000.00. A motion was made and seconded to donate \$1000.00 for the dog training. The motion passed with a vote of the Board. Officer Ryan brought the dog in. His name is Bookem. Bookem is a breed from South Africa. He will be better than a shepherd, because he is able to jump over fences where the shepherd could not.

Announcements:

Car Wash – Janice Menzies announced that there is a baseball fundraiser car wash this Saturday from 11:00 to 2:00 at Camelot Properties.

Autumn BBQ – Bev Gano announced that the tickets are on sale for the Autumn BBQ. You can purchase tickets from Bev, Elaine Garrison, Cynthia Tercero, Diane Elder or Janice Menzies. They are also available at the Thrift Store.

Mowing Deck for Tractor – Bill Westin announced that the Airport Committee has purchased a mowing deck for under their tractor with part of their budgeted funds. It will cost \$849.00. The mowing deck will belong to the Association, but they will continue to do the weed maintenance along the airstrip.

Open Forum:

-- A member was concerned about the speed limit on Rancho Tehama Road.

Break

Adopt Minutes of Previous Meeting: Sam Eger wanted it added to the minutes that he was absent do to illness. A motion was made and seconded to adopt the June 15, 2010 Regular Open Meeting Minutes with the addition. It was passed with a vote of the Board.

Maintenance Report - Tom Gano went over the Maintenance Report (Copy Attached).

Reserve Fund Transfers by Tom Gano: There were seven Reserve Fund Transfers between June 16, 2010 and July 19, 2010. They were: 06/16/10 \$922.50 to Reese Trucking and \$4188.00 to Westec Company (The environmental study for the Humboldt Bridge), 06/21/10 \$247.50 to Robertson & Dominick (Bridge Engineers) and \$524.21 to CA Engineering (Grant writers for Bridge project, 07/06/10 \$2,500.00 to Hignell Companies (For extra work and meetings regarding bridge project), 07/12/10 to Robertson Ericson (Bridge Engineers) and on 07/19/10 \$11,559.06 to Norris Pumps (replacement of pump and pipe on well at Stagecoach and Beaver)

Management Company Report: Gary Taylor gave a bridge update – The preapplication has been sent in and there should be an answer from the USDA within the next couple of weeks. If the grant/loan is approved, all funds that have been spent so far on the bridge project will be reimbursed by the grant/loan.

Barbecue reminder – August 7th at the Annual Meeting Hignell will be hosting a barbecue. They will also be taking donations for the Old Timers Fire Fighters and Hignell will match all donations up to \$1,000.00.

Financial Report: Gary Taylor went over the May 2010 financial reports (copy attached). He said the June reports should be done shortly.

Liens to Record: There were 5 Notices of Delinquent Assessment announced, the T.S. #'s are 10-13605, 10-13604, 10-13603, 10-13606 and 10-13602 A motion was made and seconded to authorize the recording of the 5 Notice of Delinquent Assessments. It passed with vote of the Board.

Old Business:

- **Vote on Resolutions 10-01 (Water Use) and 10-03 (Renter Notification)** – Motions was made and seconded to enact Resolutions 10-01 and 10-03. The motions were passed with a vote of the Board.

New Business:

- **Vote on money for Deputy Ryan's Dog Training** - Covered earlier in the meeting.
- **Vote on Contract for Transfer Station** – A motion was made and seconded to keep the Greenwaste contract for another year at the same amount. The motion was passed with a vote of the Board.

A motion was made and seconded to adjourn to executive session. The motion was passed with a vote of the Board.

Meeting was adjourned to Executive Session.

Executive Session of July 21, 2010:

- Voted to issue 8 notices of Default TS #'s – 10-13035, 10-13048, 10-13037, 10-13046, 10-13041, 10-13049, 10-13040 and 10-13038.
- Voted to issue 1 authorization to publish Notice of Trustee's Sale-T.S. # 09-16882
- Voted regarding 3 members payment plan
- Discussed 3 employee reviews
- Discussed member letter regarding late fees.

Respectfully submitted by:

Janice Menzies *for*
Janice Menzies, Corporate Secretary

Date: 8/14/10

Date Approved: 8/14/10

Date Corrected: _____